



Ultimate Newfoundland and Labrador  
P.O. Box 7015, St. John's, NL, A1E 3Y3  
[www.ultimatenl.ca](http://www.ultimatenl.ca)

## Meeting Minutes

---

**Meeting called by:** Suzy Stever      **Type of meeting:** Monthly board meeting  
**Meeting chaired by:** Suzy Stever      **Minute taker:** Isabel Costa

**Date:** Thursday, **July 2<sup>nd</sup>**, 2015 (8:30 -10:00PM);

**Location:** GSU Board Room, St John's.

**Attendees:** Suzy Stever (President/Chair), Sheila Delaney (Vice-President), Sarah Hoddinott (Treasurer), Isabel Costa (Secretary), Aaron Goulding (Communications Officer), Melissa Wheeler (Member at Large / SWURL representative), Rob Langridge (Member at Large – via Skype), Callista Coldwell (Youth Coordinator), Mark Kavanagh (Volunteer Coordinator), Jeff Lush (MZU representative) and Keith Krieger (MAUL representative).

**Absent/Regrets:** Sophie Blais (SWURL representative)

## Minutes

---

<b>Agenda Item:</b> Minutes	<b>Presenter:</b> S. Stever/I. Costa	
<b>Discussion:</b> 1) March and AGM Minutes, sent to Suzy only.		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Deferred to next meeting	N/A	August/AGM

<b>Agenda Item:</b> Financial Update		<b>Presenter:</b> <i>S. Hoddinott</i>
<p><b>Discussion:</b> The preliminary Budget for the 2015-2016 year was presented. Main changes/updates:  Youth tournament registration fee increase;  Youth UNL fee;  Merchandise sale/Design contest;  Administration Costs – Merchandise Storage;  Travels grants (funds distribution i.e. youth vs. adult teams; definition of group age limits);  Volunteer recognition (timing of the awards night, consider end of school year).</p> <p>Questions: Youth budget needs to be more clearly broken down (Callie).  Comments: It is difficult to navigate the UNL store, e.g. problems with multiple-registrations. Perhaps a “How-to” help diagram would help (Callie). 2) Necessity of an annual overall budget/inventory for discs (Rob). 3) Refund policy, individual vs. team refunds (48h vs. one week).</p>		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Try to figure out multiple-registration together with the registration lists received from the leagues.	<i>S. Stever / A. Goulding</i>	August
Look at past sales and usage of discs, come up with a budget/inventory for the year.	<i>R. Langridge / C. Coldwell</i>	August
Refund policy to be added to the by-laws.	<i>S. Delaney / I. Costa</i>	August

<b>Agenda Item:</b> Craig Stoyles resignation		<b>Presenter:</b> <i>S. Stever</i>
<p><b>Discussion:</b> Due to personal commitments Craig resigns from his position as Tournament coordinator. Nick Harris has expressed interest in joining the board and take over Clinics or Tournaments.</p>		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Approach Nick Harris and run a doodle vote for approval.	<i>S. Stever</i>	ASAP

<b>Agenda Item:</b> Communications		<b>Presenter:</b> <i>A. Goulding</i>
<b>Discussion:</b> First meeting is being schedule for the coming week, tentative date Thursday, July 9 <sup>th</sup> at 9PM.		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Update scheduled for next meeting.	<i>A. Goulding</i>	August

<b>Agenda Item:</b> UNL projects		<b>Presenter:</b> <i>S. Stever</i>
<b>Discussion:</b>		
<ol style="list-style-type: none"> <li>1) UNL project application form is presented (S. Stever). Motion to accept the new UNL project application form (R. Langridge), seconded (M. Kavanagh). PASSED.</li> <li>2) School Ultimate Activity Request Form (Google form) is presented (C. Coldwell). Motion to accept the new Google form (S. Stever), seconded (R. Langridge). PASSED.</li> <li>3) UNL Strategic Plan – A subcommittee was struck. Waiting on the SWAT documents. Primary Goals: i) Branch/Youth League; ii) Increase UNL presence outside of the Avalon Peninsula; 3) SWASP; 4) Awareness of UNL. Future work: goal breakdown (short/long-term), implementation of timelines.</li> </ol>		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
1 and 2) Forms will be uploaded on to the website under a couple of different tabs.	<i>A. Goulding</i>	ASAP
3) SWAT documents to be sent to M. Wheeler. Submission goal end of August 2015.	<i>M. Wheeler / S. Delaney</i>	August

<b>Agenda Item:</b> Adult Leagues		<b>Presenter:</b> <i>League reps</i>
<p><b>Discussion:</b></p> <p>MZU – Equality committee, hopes for a positive feedback from the membership. Some issues with re-scheduling in the lower tiers. Try to empower the captains to refuse a sub of a much higher levels than the player he/she is subbing for. MZU encourages re-scheduling and has discussed a monetary penalty for teams that forfeit a game.</p> <p>SWURL – Summer League had approximately 50 registrants, some new members. The issue of female players under-ranking themselves is briefly discussed.</p> <p>MAUL – League is going well, 7 on 7 games on Sundays at the Mundy pond field. MAUL is also trying to develop players in order to possibly have an adult open travelling team.</p>		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
N/A	N/A	N/A

<b>Agenda Item:</b> Youth		<b>Presenter:</b> <i>C. Coldwell</i>
<p><b>Discussion:</b> The NL Sports Banquet happened in July with 4 more schools represented.</p> <p>Juniors Open team is travelling to Nationals (coached by Grier Hunt) together with some kids from Nova Scotia.</p> <p>Juniors Women team (coached by Claire Moore-Gibbons and Natalie O'Donnell), no confirmation they will be able to attend any tournaments this year.</p> <p>Youth group is looking to schedule the Techniplex for Wednesdays. Parents showed some interest in a one day (9am to 5pm) ultimate camp in the 2<sup>nd</sup> or 8<sup>th</sup> of August at the St. Philips field, with the goal of having a little profit in order to carry it over to the Fall.</p>		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Updates to be provided via-email.	<i>C.Coldwell</i>	ASAP

<b>Agenda Item:</b> Sponsorship		<b>Presenter:</b> <i>I. Costa / S. Stever</i>
<b>Discussion:</b> Brief discussion over the need of keeping active communication with current and future sponsors.		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Built an updated sponsor list, update sponsorship request letters in order to approach new possible sponsors and supporters. Approach Jason Stevens – Egg Farmers.	<i>I. Costa / S. Stever</i>	August

<b>Agenda Item:</b> Tournaments		<b>Presenter:</b> <i>C. Coldwell</i>
<b>Discussion:</b> 1) Gender Split – Push it to August 1 <sup>st</sup> , Saturday. Fieldians, pod system. 2) Toilet Bowl (September 12 <sup>th</sup> ?). 3) Tournament Committee configuration is briefly discussed; possible core members: C. Coldwell, N. Harris? and R. Langridge.		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Confirm bookings for both tournaments.	<i>S. Stever</i>	ASAP

<b>Agenda Item:</b> Clinics		<b>Presenter:</b> <i>S. Stever</i>
<b>Discussion:</b> Two possible clinics: Throwing / Strategy Clinics and Rules.		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
To follow-up in next meeting	<i>N. Harris? / A. Goulding</i>	August

<b>Agenda Item:</b> Art Hawkins Ultimate Game		<b>Presenter:</b> <i>R. Langridge</i>
<b>Discussion:</b> Everything went well. Donations raised \$250-\$300.		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
N/A	N/A	N/A

<b>Agenda Item:</b> Policies and Bylaws		<b>Presenter:</b> <i>I. Costa</i>
<b>Discussion:</b> No updates. Policies (S. Stever and R. Langridge); By-laws (I. Costa, S. Delaney, S. Stever and R. Langridge).		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Deferred to next meeting.	<i>S. Stever / S. Delaney / I. Costa</i>	August

<b>Agenda Item:</b> Ultimate Canada		<b>Presenter:</b> <i>R. Langridge</i>
<b>Discussion:</b> AGM happened this past Thursday. Rob is still Ultimate Canada's president, there are two new members-at-large and a new treasurer. First time Ultimate Canada ran elections. Discussion over providing membership with a more accurate and transparent budget.		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
N/A	N/A	N/A

<b>Agenda Item:</b> New Business - Membership		<b>Presenter:</b> <i>S. Hoddinott</i>
<b>Discussion:</b> Board member are asked regarding their citizenship (for bank purposes?) and to submit any outstanding receipts.		
<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
To follow-up in August meeting.	<i>N/A</i>	August

<b>Agenda Item:</b> Meeting Adjourned	<b>Presenter:</b> <i>N/A</i>
<b>Next meeting:</b> Thursday, August 6 <sup>th</sup> 2015, location TBA.	